

# **101 General Provisions**

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### **101.1 Purpose:**

This Policy provides principles for acceptable and unacceptable use of the internet.

### **101.2 Scope:**

This Policy is intended to be illustrative of the range of acceptable and unacceptable uses of the internet and is not necessarily exhaustive.

### **101.3 Questions and Reports Regarding Use:**

Questions about whether a specific use is acceptable and reports of unacceptable use should be directed to the user's supervisor, Division Director, or the Director of Information Technology.

### **101.4 Review of Alleged Violations:**

Alleged violations of this Policy will be reviewed on a case-by-case basis by the user's Division Director, the Director of Information Technology, and Human Resources (where the employee is subject to discipline for the violation).

### **101.5 Enforcement:**

Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

### **101.6 Assumption of Risk:**

Use of the Internet Services is at the user's risk. The Archdiocese makes no warranties, express or implied, with regard to information or software obtained from the Internet Services and will not be responsible for any damages caused by use of the Internet Services, including any loss of data, delays, or service interruptions caused by any actions, omissions, negligence, or errors by the Archdiocese.

### **101.7 Computer Access Disclosure Statement:**

Users given access to the Internet Services shall review and sign the Computer Access Disclosure Statement, [available here](#).