

# 306 Boards, Councils, And Committees

## 306 BOARDS, COUNCILS, AND COMMITTEES

---

### **Policy:**

Archdiocesan Personnel serving on boards, councils and committees within the Archdiocese, also known as collegial bodies, shall not knowingly take any action or make any statement intended to influence the conduct of the Archdiocese in such a way as to confer any financial benefit on such individual, his or her immediate family member, or on any firm or corporation in which he or she has a financial interest as partner, shareholder, investor, director officer or employee.

### **Procedure:**

A) Archdiocesan Personnel and collegial body members who are aware of a potential conflict of interest with respect to any matter coming before a collegial body shall not vote in connection with the matter.

B) In the event that a matter for consideration or recommendation by the collegial body raises a potential conflict of interest for Archdiocesan personnel, the individual shall disclose the potential conflict of interest as soon as he/she becomes aware of it and the disclosure shall be recorded in the minutes of the meeting.