This policy applies to the sale or lease of any school building owned by a parish, group of parishes or the Archdiocese of Baltimore that has been used as a school since January 1, 1990. Under canon law, the sale or leasing of a school is considered an act of extraordinary administration and as such, requires the approval of the Archbishop. This policy is intended to protect the intent of donors to schools. Transactions that involve the suppression or mergers of parishes may follow other processes.